



TECHNICAL UNIVERSITY OF KENYA
FACULTY OF SOCIAL SCIENCES AND TECHNOLOGY
SCHOOL OF BUSINESS & MANAGEMENT STUDIES

Haile Seleassie Avenue,
P.O. Box 52428, Nairobi, 00200
Tel: + (020) 343672, 2249974,341639

Fax: 2219689
email: vc@tukenya.ac.ke
website: www.tukenya.ac.ke

Date: _____

Dear Sir/Madam,

RE: RESEARCH LETTER

This is to introduce _____ - **COL. NO.** _____ of Technical University of Kenya who is pursuing Bachelor of Technology, (Office Administration & Technology) Course in the School of Business and Management Studies in the Department of Business Administration and Entrepreneurship.

As a requirement for this; students are supposed to carry out a research study in an area which is relevant to the course.

Any assistance accorded to her will be highly appreciated..

Yours faithfully

Prof. Collins Miruka
Director, School of Business and Management Studies

Education and training for the real world



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